



Regulations and Policies for International Students

1. Student should fill out an application and follow all policies and procedures at Washington Baptist University (WBU).
2. WBU will review and notify the student of admission or refusal. WBU will not return any admissions documents.
3. WBU will release I-20 after payment of tuition and processing fee.
4. Tuition is \$2,645 per semester including a one-time processing fee for I-20 processing and administrative charges.
5. If student forfeits F-1 Visa after accepting I-20 for personal reasons, student will receive a full refund minus processing fee, only if original I-20 is returned with a written notice.
6. If application is rejected by SEVIS, student will receive a full refund minus processing fee. Student must return original I-20, if available.
7. Student must begin attendance immediately upon approval of visa. WBU will calculate and credit tuition towards the next semester if visa is approved after the midterm.
8. After the F-1 visa is approved, if the student is not attending class, the F-1 visa will be terminated without refund. Students must complete one full semester before transferring. Students who leave the school for any unapproved reason during the first semester will not receive a refund and the F-1 visa will be terminated. If students must leave prior to the completion of the first semester, they must inform the school before doing so to avoid F-1 visa termination.
9. E.S.L students who wish to transfer to the undergraduate or graduate programs at WBU must complete at least one year (two semesters) of E.S.L. classes.
10. WBU issues I-20s. However, we are not responsible for F-1 visas or I-901 related processing. Please discuss your visa status with a lawyer if needed.
11. If necessary, WBU can provide official documents for students. Students must fill out an “Official Document Request form” and pay the processing fee before the school will release these documents.

I understand and agree with the above policy.

Name (print)

Date

Signature